

MUSEUM ARTISTS ~ STUDIO GALLERY  
**NEW WORKS** PROSPECTUS  
January 19 – February 18, 2012

EXHIBIT REQUIREMENTS

Our purpose is to hang an exhibit that best presents and promotes your work, so please adhere to these requirements.

1. Each Museum Artist may submit **TWO** pieces. The work must have been created in the last year.
2. All mediums are acceptable, including assemblages. Sculptors, please contact the museum regarding space availability.
3. Work may not have been exhibited before at TAM. The Museum reserves the right to screen entries.
4. Artists may not remove work prior to the end of the exhibit. No exceptions.
5. All work must be original. Reference photos must be the copyright property of the artist.
6. All work must be properly framed or gallery wrapped and wired for hanging. Wet work is not acceptable. No sawtooth hangers are allowed.
7. Maximum vertical size including frame and mat is 36" and maximum horizontal size including frame and mat is 42".
8. Labels (on page 2) must be fully filled out and marked with either a price or NFS. The Museum will retain a 25% commission of the sale price. One label must be attached to the back of each piece (upper left hand corner when facing the back), and the other label must be presented upon check-in on **Tuesday, January 17 between 10 am and 4 pm.**
9. The Studio Gallery has limited hanging space. When necessary, the Exhibits Committee reserves the right to limit the number of paintings hung in any exhibit, but will do so fairly, providing each Museum Artist the opportunity to exhibit work during the year.

DELIVERY AND PICK-UP OF ARTWORK

1. **Deliver art to the Museum between 10 am and 4 pm on Tuesday, January 17.** If you cannot deliver your work at that time, please make arrangements to have someone deliver for you. Please note that the Museum is closed from January 1 through January 19 but will be open during the designated hours on January 17 to receive your art.
2. **Pick up art between 2 - 5 pm on Saturday, February 18.** No exceptions. Art not picked up on this date will be picked up by a Museum Artist representative and stored at his/her home. He/she will not be responsible for any damage to art.

OPENING RECEPTION

New Works will be showing with the FABRICations exhibit. The opening of the exhibits will be on Thursday, January 19 at 7 pm. Donnell Hunter will be the featured artist in the Corridor Gallery.

Questions? Please call Jessica Hull at 524-7777.

## LABELS

Please fill out these labels and attach one to the upper left hand corner (when facing the back) of your work prior to delivering it to the Museum. Turn the other copy in when checking in.

NEW WORKS  
(attach this copy to the back of the painting)

\_\_\_\_\_

Artist \_\_\_\_\_

\_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_

Size \_\_\_\_\_ Medium \_\_\_\_\_

Price \_\_\_\_\_ NFS \_\_\_\_\_

NEW WORKS  
(turn this copy in during check-in)

\_\_\_\_\_

Artist \_\_\_\_\_

\_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_

Size \_\_\_\_\_ Medium \_\_\_\_\_

Price \_\_\_\_\_ NFS \_\_\_\_\_

NEW WORKS  
(attach this copy to the back of the painting)

\_\_\_\_\_

Artist \_\_\_\_\_

\_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_

Size \_\_\_\_\_ Medium \_\_\_\_\_

Price \_\_\_\_\_ NFS \_\_\_\_\_

NEW WORKS  
(turn this copy in during check-in)

\_\_\_\_\_

Artist \_\_\_\_\_

\_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_

Size \_\_\_\_\_ Medium \_\_\_\_\_

Price \_\_\_\_\_ NFS \_\_\_\_\_